BYLAWS
MISSOURI CIT COUNCIL

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ARTICLE I. NAME

A. The name of this organization is the "MISSOURI CIT COUNCIL" and shall be organized and operated as an unincorporated not-for-profit entity, and shall be governed subject to and as provided for in these Bylaws.
B. Crisis Intervention Team is herein referred to as CIT.
C. The Missouri CIT Council is herein referred to as the MO CIT Council.
D. The Missouri Coalition for Community Behavioral Healthcare is herein referred to as the Coalition.
E. The Department of Mental Health is herein referred to as DMH.

ARTICLE II. MISSION

The Missouri Crisis Intervention Team (CIT) program is a partnership of law enforcement and other first responders, behavioral health providers, hospitals, courts, individuals with lived experience and community partners who are dedicated to implementing the Missouri Model of CIT.

ARTICLE III. PURPOSE

A. Promote more effective interactions between law enforcement and other first responders with individuals in crisis through a 40-hour training centered on behavioral health education and de-escalation skills;
B. Help individuals in crisis by connecting them with appropriate community resources in an effort to divert involvement with the criminal justice system;
C. Improve the safety of the officer and individuals in crisis;
D. Reduce stigma; and
E. Expand and sustain CIT across the state.

ARTICLE IV. FUNCTIONS

A. Meet regularly to assemble local statewide CIT Councils to support efforts.
B. Develop and promote the Missouri CIT Model.
C. Support established and developing CIT Councils.
D. Coordinate activities with other state initiatives.
E. Educate law enforcement and the community to increase awareness and benefits of the CIT program.
F. Support local CIT Councils conducting trainings.

G. Evaluate local CIT training efforts to ensure adherence to the Missouri CIT Model curriculum.
H. Advise local CIT Councils on the process for obtaining POST certification for their trainings.
I. Collect data on CIT efforts.

ARTICLE V. STATE CIT COORDINATOR

A. The State CIT Coordinator shall be a law enforcement member recommended by the Missouri Department of Mental Health (DMH) and the Missouri Coalition for Community Behavioral Healthcare (Coalition), and approved by a majority vote of the MO State CIT council membership.
    1. Preside at meetings of the MO CIT Council.
    2. Represent the Council or appoint another member to represent the Council.
    3. Select and replace CIT Working Committee members in coordination with DMH, the Coalition and with approval of the MO CIT Council members.
    4. Assist with the facilitation of training and lead statewide expansion efforts.

ARTICLE VI. CIT PROJECT MANAGER

A. The CIT Community Integration Manager shall be selected by the Coalition.
    1. The CIT Community Integration Manager is employed by the Coalition.
    2. Provide support to the State CIT Coordinator and the MO CIT Council.
    3. Collaborate with the State CIT Coordinator to develop agendas and record minutes of the MO CIT Council, distribute communications to the MO CIT Council membership, maintain records, collect data, advocate for funding, and perform other duties as needed.

ARTICLE VII. MEMBERSHIP ON THE MO CIT COUNCIL

General Membership

A. Meetings are open to anyone interested in advancing the mission of the MO CIT Council.

Voting Membership

A. Voting members include representatives from **established** local CIT Councils throughout the state of Missouri.
B. Each established local CIT Council shall get one vote, communicated by the CIT Council chair or their designee after discussion with local CIT Council members.
C. An approved vote at a meeting will be determined by a majority vote of council members present (in person or via teleconference).
D. A quorum consists 75% of established councils voting and 51% of the vote determines the outcome of motion.

In order to cast a vote, a representative from each established local CIT Council must participate in person or via teleconference.

1. In certain instances, votes may be cast via email. Emails will be sent to Council Chairs who will then respond with notification of authorized designee voting member.
2. An approved vote via email will be determined by the majority of established local CIT Councils, providing a vote by the established deadline.

E. The State CIT Coordinator is only a voting member in the event of a tie.
F. All items to be voted on will be communicated to Council members at least ten business days prior to voting (to allow discussion with local CIT Council members).

ARTICLE VIII. DEFINITION OF AN ESTABLISHED LOCAL CIT COUNCIL

Local CIT Councils are comprised of local law enforcement and other first responders, behavioral health providers, hospitals, courts, individuals with lived experience and community partners who are dedicated to implementing the Missouri Model of CIT. Each council works to identify and address local structural barriers to individuals receiving the services they deserve to achieve greater stability. Council members also provide updates on any changes in resources in the area. CIT Councils are encouraged to provide CIT trainings to local first responders, focusing on local resources.

1. Meets regularly for at least a year (the recommendation is monthly meetings, but at least quarterly meetings are required);
2. Have CIT trained officers/deputies in their area. (The local Council does not have to provide CIT training. The Council can send officers/deputies to established CIT trainings in other areas);
3. Council is implementing the "Missouri Model" of CIT, including using the Missouri CIT Curriculum, following standardized data collection practices, etc.;
4. Must have active participation by a member of the local Council (in person, by teleconference) in four of the six state CIT meetings annually; and
5. Requesting Council submits a letter explaining how your council meets the criteria to the MO CIT Council for approval.

After a review and approval by the MO CIT Council, an expansion CIT Council will become an established CIT Council.

ARTICLE IX. COMMITTEES

<u>CIT Working Committee</u>

A. Contribute to activities related to the advancement of statewide CIT efforts.
B. Participate in the strategic planning process and ensure the strategic plan goals and objectives are being met.
C. Actively participate in CIT expansion efforts in Missouri.
D. Actively contribute to all working documents and curriculum materials.
E. Membership to include:
    1. One statewide member
    2. One person with lived experience
    3. One law enforcement professional, and one community member who is a member of a local CIT Council from each region:
        a. Region 1: Northwest (NW)
        b. Region 2: Northeast (NE)
        c. Region 3: Kansas City Area (KC)
        d. Region 4: St. Louis Area (STL)
        e. Region 5: Southwest Area (SW)
        f. Region 6: Southeast Area (SE)
        g. Region 7: Central Area (CT)

Conference Planning Committee

A. Two chairs will be assigned comprised of one sworn law enforcement member of the MO CIT Council and one member of the CIT Council.

Ad-hoc Committees

A. The State CIT Coordinator and the CIT Community Integration Manager may create ad-hoc committees as needed and select members accordingly.

ARTICLE X. MEETINGS OF THE MO CIT COUNCIL

A. Meetings will be held bimonthly.
B. Meeting times and locations will be determined by the State CIT Coordinator and the CIT Community Integration Manager and communicated to Council members.
C. Minutes of the MO CIT Council meetings shall be recorded and distributed to Council members for approval.

ARTICLE XI. FINANCE

A. The fiscal year of the MO CIT Council will be from July 1 of each year through June 30 of the following year.
B. Established and developing Local CIT Councils can apply for funding as available using the Coalition's mini grant process.
C. All expenditures will be reviewed by the State CIT Coordinator and approved by the funding agency.
D. Annual fiscal report will be provided to the MO CIT Council by September 30 by the Coalition.

ARTICLE XII. PARLIAMENTARY AUTHORITY

A. Robert's Rules of Order shall govern the conduct of business in all applicable cases that are not in conflict with these bylaws.

ARTICLE XIII. ADOPTION, REVISION, OR AMENDMENT OF BYLAWS

A. These Bylaws and any revisions may be ratified at any time by a majority vote of the MO CIT Council present at the meeting.

The revised Council bylaws approved: January 17, 2017
Revised: May 14, 2019